

Town of Lebanon, Board of Trustees
for the Jonathan Trumbull Jr. House Museum, LLC
Minutes
Regular Meeting
Tuesday, August 23, 2016, at 4:00 p.m.
Town Hall, Upper Conference Room

Present: Pat Hedwall, Maggie McCaw, Tim Smith, Alicia Wayland
Absent: Sherri-Ann Martin, Leigh Hogan Ruckdeschel

1.0 In the absence of Chairman Martin, Alicia Wayland, Secretary-Treasurer, called the meeting to order at 4:05 p.m.

2.0 Minutes.

2.1 Motion (McCaw, Hedwall) to accept the minutes of the July 26, 2016 regular meeting passed unanimously with abstention (Wayland).

3.0 Other Business.

3.1 Kathleen Hurley, Owner's Rep, Gilbane Company, did not attend the meeting because there were no requisitions to present for payment and no updates for the punch list.

3.2 Mrs. McCaw said she has received complaints from Candice Brashears about the strong odor emanating from the new cabinetry. She has referred this to Ms. Hurley to investigate.

3.3 On August 17, 2016, the Board of Selectmen approved the application to the Adams Town Memorial Fund for Phase IV renovations to take place in 2017. This is now ready to be mailed when the letter from the Trustee announcing when the applications are due is received, probably in September.

3.4 Tom Linskey will put knobs on the locks where needed, to help open doors. The weather has wreaked havoc on his construction schedule so the new door for the back stairway is delayed. Mrs. McCaw will purchase the LED lights for the stairway once the door is in place.

3.5 At its June 28, 2016, meeting the board approved the quotation from the De Sciscio Construction Co. for item 1, to fix flashing around the chimney for \$160.00, and item 3, to install a custom fit heat shield in Keeping Room fireplace for \$500.00, for a total cost of \$660.00. The work has now been completed and the company can be paid. MOTION (McCaw, Hedwall) to authorize payment of \$660.00 to De Sciscio Construction Co. for repairs to the chimney flashing and installation of heat shield in Keeping Room fireplace, funds to come from the balance in the grant for Phase III Renovations received from the Adams Town Memorial Fund, and administered by the Lebanon Historical Society. Motion passed unanimously.

3.6 John Baron has completed additional repairs to three Adams family-related chairs and one circa 1780 tilt-top table. Mrs. Brashears has examined these items and recommends payment of his invoice in the amount of \$295.00. These repairs relate to Phase I and should be paid from the balance in this account. MOTION (McCaw, Hedwall) to approve payment of invoice in the amount of \$295.00 and dated August 14, 2016, submitted by John Baron for repairs to three chairs (ID #760, #761, #678), and one tilt-top table (ID #716), funds to come from the balance in the grant received from the Adams Town Memorial Fund for Phase I renovations, account #218-00-215-2404-0000. Motion passed unanimously.

3.6 No reimbursements at this time.

4.0 New Business.

4.1 Mrs. McCaw donated a street number sign for posting on the new museum sign in the front yard. We very much appreciate her thoughtfulness in obtaining this for us. Mrs. Wayland will contact the handyman to ask him to put it up on a new post to be attached to the sign facing the street.

4.3 See item 3.2 above.

4.4 Landscaping action needs done. No action needed.

4.5 No update on Pollinator Garden.

4.6 Exterminator recommended by Selectman's office is The Pest Pros LLC, owned by Ben Baker of Lebanon, phone 1-888-216-6166. Mr. Baker said boxelder bugs can begin migrating into a building starting as early as mid August and recommended spraying immediately at a cost of \$200.00. Check the house again towards the end of September when the biggest migration takes place in case an additional spraying is needed. House was sprayed 8-4. MOTION to add 4.7 Acceptance of gift of andirons to agenda approved unanimously.

4.7 The andirons are period correct and are a welcome addition to the fireplace in the northwest chamber. MOTION (McCaw, Wayland) to accept the gift of a pair of andirons that are replicas of andirons from the House of Seven Gables, donated by Rick and Sue Kane of Lebanon. Motion passed unanimously.

5.0 Date of next meeting is anticipated to be the regular meeting on Sept. 27.

6.0 MOTION (Hedwall, Smith) to adjourn passed unanimously. Meeting adjourned at 4.45 p.m.

Alicia Wayland
Secretary-Treasurer